

CABINET

Minutes of the meeting held on 15 June 2017 commencing at 7.00 pm

Present: Cllr. Fleming (Chairman)

Cllr. Lowe (Vice Chairman)

Cllrs. Dickins, Firth, Hogarth, Piper and Scholey

Cllrs. Edwards-Winsor, Eyre, Hunter and Pett were also present.

7. Minutes

Resolved: That the minutes of the meetings of Cabinet held on 20 April, 9 May, and 6 June 2017, be approved and signed as a correct record subject to the replacement of the word 'incumbent' with 'encumbrance' in a sentence in minute 94.

8. Declarations of interest

There were no additional declarations of interest.

9. Questions from Members (maximum 15 minutes)

There were none.

10. Matters referred from Council, Audit Committee, Scrutiny Committee or Cabinet Advisory Committees

There were none.

11. Governance of the Community Infrastructure Levy (CIL)

The Chairman of the Planning Advisory Committee introduced the report which made some recommendations to amending the current CIL governance arrangements. The recommended changes were intended to assist the CIL Spending Board in making decisions and make the process more consistent. The Chairman of the Planning Advisory Committee advised that the Advisory Committee had considered and debated the same report and had agreed to recommend it to Cabinet with some amendments as detailed in the reference.

Members considered Recommendation A, which suggested changing the Spending Board membership from a pool to a fixed committee. Some Members expressed reservations against changing the Spending Board away from a pool system. They considered the pool system to be an appropriate way of ensuring consistency of approach and preventing conflicts of interest. It was considered by these Members that the pool system would protect the reputation of the Council. Other Members

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were of the view that a fixed membership for the Spending Board would be more appropriate and sufficient to achieve the same end.

Cabinet did not consider that the recommendation from the Planning Advisory Committee was sufficiently clear and the Chairman of Cabinet moved that Recommendation A be referred back to the Planning Advisory Committee to devise a recommendation on a model for Spending Board similar to that applicable to Development Control Committee. This resolution was approved. Recommendations B-E were unanimously accepted by Cabinet.

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved:

- a) Recommendation A from the Planning Advisory Committee of 16 May 2017 be referred back to the Planning Advisory Committee to devise a recommendation on a model for Spending Board similar to that applicable to Development Control Committee;
- b) the original pro-forma be amended as illustrated in the proposed form at Appendix A to the report, and that the pro-formas be used immediately upon approval;
- c) as well the initial validation, bids go through another validation process, as detailed within the report, with recommendations based on the initial priorities laid out for consideration at Appendix C to the report, with permission to refine and agree these at the initial meeting of the Spending Board;
- d) the report circulated and drafted by officers, with the assistance of the Chairman and Vice Chairman, consist of the following
 - *Summary of current CIL Legislation or any recent changes.*
 - *Amount of funding available to be spent by the Spending Board.*
 - *Summary of where the CIL receipts have come from.*
 - *Summary of needs highlighted in the Infrastructure Strategy (Regulation 123 List)*
 - *Summary of the priorities for the Spending of CIL receipts. Summary of the top 5 bids and reasons for this.*
 - *Summary of all bids submitted.*
 - *Recommendation of officers.*
 - Appendices will consist of the completed Assessment Criteria and pro-formas completed;
- e) the provisional timescales set out at Appendix D to the report be noted.

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12. Provisional Outturn 2016/17

The Portfolio Holder for Finance presented the report which reported the Provisional Financial Outturn figures for 2016/17. He advised that the Finance Advisory Committee had considered and debated the same report and agreed to recommend it to Cabinet.

The Head of Finance set out that the final revenue position for 2016/17 was a favourable variance of £350,000. The final outturn variance would be transferred to the Budget Stabilisation Fund.

The Head of Finance set out that the outturn took into account the final position on the Collection Fund for the year and advised that the Council was able to retain an additional amount of £392,000 for business rates income for 2016/17.

The Head of Finance also set out that Appendix A provided a summary of the year's activity compared to budget. This showed a favourable variance for the year of £350,000 after the transfers to reserves for carry forward items approved on 20 April 2017.

She set out that as part of the Council's sound budgetary control arrangements, Finance Advisory Committee had considered the explanations provided by Chief Officers for any variances between outturn and budget. These were shown in Appendix B.

The Head of Finance also set out that Provision had been set aside for an issue relating to Land Charges, being the repayment of claims for personal search fees. The case had concluded and it was no longer correct to hold a Provision and so the unrequired balance of £78,000 had been transferred to the Budget Stabilisation Reserve.

The figures were still subject to completion of final accounts and annual audit.

Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That the report be noted.

THE MEETING WAS CONCLUDED AT 8.08 PM

CHAIRMAN

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IMPLEMENTATION OF DECISIONS

This notice was published on 16 June 2017. The decisions contained in Minutes 11 and 12 take effect immediately.